LIBRARY WORKSHOPS 2014-15

Register online at https://training.georgiasouthern.edu (on-campus only) or Call (912) 478-5645 for assistance

Individuals interested in attending a library workshop may submit a request for a workshop to be conducted on a day/time that is suitable to personal schedules via the University Training site. Look for the link on the blue navigation bar under the Eagle that says “Workshops by Appointment”. Groups or classroom instructors may request tailored workshops using the online facility request form. The workshop length is indicated in parentheses after each workshop title (Workshop enrollment is open to current University faculty/staff and students). For more information or to register for a workshop, go online to https://training.georgiasouthern.edu or call the Information Desk for assistance (912) 478-5645.

Research Workshop Offerings

Accounting Databases (1 hour)
Participants will learn how to use CCH Accounting Research Manager and Internet Tax Research Network.

Campus Research / WestLaw (1 hour)
Participants will learn how to do legal research.

Citing Sources and Avoiding Plagiarism (1 hour)
Explores the meaning and scope of academic Integrity and includes strategies for avoiding plagiarism.

Federal Statistical Resources (1 hour)
This workshop introduces selected federal agency statistical resources on the Web (e.g., the 2000 Census).

Find Better Information, Get Better Grades (1 hour)
Learn how to find reliable and useful information for your projects.

Government Information Resources (1 hour)
This workshop introduces federal government Web resources (e.g, various databases and web sites) and search strategies.

Graduate Assistant Research Forum (1 hour)
Learn search techniques to assist faculty with professional and classroom research. Be sure to tell us your subject area to ensure the right subject specialist is assigned.

Introduction to ICPSR (1 hour)
Learn how to find and access academic data.

Introduction to Journal Citation Reports (JCR) (1 hour)
Learn why the JCR is a helpful tool for determining the highest ranked journals for submission of articles, that once published, will be useful for career advancement in your discipline. Presently covers 2008/2009.

Introduction to Lexis/Nexis-Academic (1 hour)
Workshop introduces Lexis/Nexis – databases covering news, business, legal, medical, business, and reference sources.

Introduction to Psychology Resources (1 hour)
Get familiar with databases dedicated to the field of psychology, as well as interdisciplinary databases covering psychology.

Introduction to RefWorks & EndNote (1 hours)
Learn how to import references from databases and web pages, create and manage references lists, make and export bibliographies, share references, and compare to other CSMs.

Research Project Clinic (1 hour)
Feeling overwhelmed? Work with your subject librarian to identify search terms, databases and other library and Internet resources.

Science and Technology Resources (1 hour)
Take a look at the library’s GALILEO databases dedicated to science and technology research, especially the new additions to the line-up.

The Web: Can it be Trusted (1 hour)
Learn what resources can be trusted and avoid the garbage

Thesis/Dissertation Formatting Guidelines (1 hour)
Learn how to use the ETD website.

Web of Science (1 hour)
Learn about access to Science Citation Index, Social Sciences Citation Index, and Arts and Humanities Citation Index.
Computer Workshop Offerings

Introduction to Access I (2010 Edition) (2 hours)
Using the powerful relational database management system MS Access, participants will learn to create a database with tables, data types, primary keys and a simple query.

Introduction to Access II (2010 Edition) (2 hours)
Learn additional skills (e.g., how to handle the rule of normalization, multiple table relationships, and advanced queries) to modify your Access database.

Introduction to Access III (2010 Edition) (2 hours)
Learn to use the toolbox to design and modify a database with multiple designing objects (e.g., fonts, colors, alignment, spacing, drag and drop).

Introduction to Access IV (2010 Edition) (2 hours)
Learn to use the toolbox to design and modify a report in a database (e.g., using fonts, colors, alignment, spacing, drag and drop).

Introduction to Excel 2010 (2 hours)
Learn to create, edit, format, save, and print spreadsheets, and also learn to create basic mathematical formulas.

Introduction to PowerPoint (2010 Edition) (2 hours)
Learn how to create powerful presentations.

Introduction to SAS (2 hours)
Learn how to define variables, and input, analyze, and interpret data.

Introduction to Word 2010 (2 hours)
Learn to create, edit, format, save, and print documents.