Georgia Southern University invites nominations and applications for the position of Interlibrary Loan Librarian in the Zach S. Henderson Library.

Georgia Southern University, classified as a doctoral/research institution by the Carnegie Foundation for the Advancement of Teaching, is a member of the University System of Georgia. As the largest and most comprehensive research institution in southeast Georgia, the University is a residential campus of more than 20,500 students representing 48 states and 89 nations.

Accredited by the Southern Association of Colleges and Schools Commission on Colleges, Georgia Southern offers a comprehensive array of baccalaureate degrees and selected master's and doctoral programs through eight colleges: Business Administration, Education, Engineering and Information Technology, Health and Human Sciences, Liberal Arts and Social Sciences, Public Health, Science and Mathematics, and Graduate Studies. With an emphasis on academic distinction, excellent teaching, research, and student success, Georgia Southern offers both undergraduate and graduate students an attractive campus environment that encourages learning, discovery, and personal growth.

Founded in 1906, Georgia Southern lays claim to being the most beautiful campus in the state. Comprising more than 900 acres, the University grounds are an arboretum-like treasure featuring gently rolling lawns, scenic ponds, and soaring pines. Located in Statesboro, a safe Main Street community of approximately 30,000 residents not far from Savannah and Hilton Head Island, Georgia Southern provides the benefits of a major university with the feeling of a smaller college.

Within this setting, the Zach S. Henderson Library’s mission is to support the University by providing access to information, collections, and services designed to meet the scholarly needs of the University. In addition, the Library promotes independent lifelong learning, employs a learner-centered service ethic, and ensures a comfortable and secure study environment. The Interlibrary Loan Librarian plays a leading role in improving services and demonstrating the Library’s value to the academic community.

Position Description. Reporting to the Head of the Access Services Department, the Interlibrary Loan Librarian will manage Interlibrary Loan and Document Delivery at the Zach S. Henderson Library. The unit consists of two full-time staff members, one part-time staff member, and two student employees. Interlibrary Loan typically lends approximately 7,500 requests per year and borrows approximately 9,000 per year using ILLiad software. In fiscal year 2015, the document delivery program supplied 358 items to faculty from the Henderson Library collections and 94 to distance learning students. The Interlibrary Loan Librarian assists in material purchasing decisions by providing statistical reports and other borrowing data to the Collection and Resources Department. The successful candidate will positively represent the University in professional, community, and state organizations by actively participating in professional development and continuing education; serving on Library and campus committees and actively participating in professional activities; and performing other duties as assigned. The position is a 12-month, tenure-track faculty appointment at the assistant or associate professor rank, with rank and salary commensurate with experience. Minimum is $45,000 per year.
Required Qualifications:

• ALA accredited master’s degree
• Evidence of effective organizational, presentation, and interpersonal communication skills, including initiative, creativity, problem solving, and the ability to work collaboratively with faculty, staff, and students
• Supervisory experience
• Extensive interlibrary loan experience
• Must be authorized to work in the United States for the duration of employment without assistance from the institution
• Minimum of 5 years full-time experience in librarianship is required for the rank of associate professor along with a strong record of research and service with publications and presentations in professional venues.

Preferred Qualifications:

• Demonstrated evidence of flexibility and ability to work in a fast-paced diverse team environment
• Experience in an academic interlibrary loan setting
• Experience with ILLiad
• At least one year of experience managing an Interlibrary Loan unit

Screening of applications begins September 21, and continues until the position is filled. The preferred position starting date is January 1, 2016. A complete application consists of a letter addressing the qualifications cited above; an original essay of two or three paragraphs on the role of interlibrary loan and document delivery in today’s academic library; a curriculum vitae; and the names, addresses, telephone numbers, and email addresses of at least three professional references, one of whom must be a current or former supervisor. Other documentation may be requested. Only complete applications submitted electronically will be considered. Finalists will be required to submit to a background investigation. Applications and nominations should be sent to:

Fred Smith, Search Chair, Search # 67336
Georgia Southern University
P. O. Box 8074
Statesboro GA 30460-8074
Electronic mail: fsmith@georgiasouthern.edu
Telephone: 912-478-5647

More information about the institution is available through http://www.georgiasouthern.edu. Georgia Southern University seeks to recruit individuals who are committed to working in diverse academic and professional communities and who are committed to excellence in teaching, scholarship, and professional service within the University and beyond. The names of applicants and nominees, vitae, and other non-evaluative information may be subject to public inspection under the Georgia Open Records Act. Georgia Southern University is an Affirmative Action, Equal Opportunity institution. Individuals who need reasonable accommodations under the ADA to participate in the search process should contact the Associate Provost.